



TOWN OF LAKE PARK

Chief Accountant

The Town of Lake Park is seeking a Chief Accountant who will be responsible for assisting the Finance Director in managing, directing and coordinating the activities of the Finance Department. Duties will include accounting, budgeting, debt administration, monthly and year-end financial reporting, cash management, data base management, insurance administration, and general ledger account reconciliation. Work is performed with a significant degree of independence under the direction of the Finance Director. Knowledge and understanding of the requirements of the Financial Accounting Standards Board and the Government Accounting Standards Board are required, as well as proficiency in the use of computer operations and network systems such as Microsoft Word and Excel. Bachelor's Degree from an accredited college or university with a major in Accounting plus three years of senior accounting experience with a municipal government are required. Certified Public Finance Officer (CPFO) certification preferred. Salary range \$50,854.75 to \$78,943.41. **Deadline for receipt of applications: May 16, 2013 or until the position is filled. Applications may be obtained from and must be submitted to the Human Resources Department, Lake Park Town Hall, 535 Park Avenue, Lake Park, Florida. All applicants shall be subject to a criminal background check and a credit investigation.** Application forms may be downloaded from the Town's website at www.lakeparkflorida.gov. Applications will not be accepted by fax. Phone: 561-881-3300. **An Equal Opportunity Employer.**